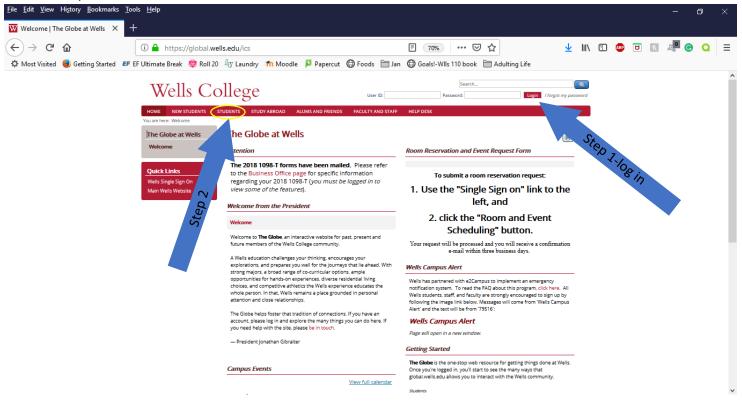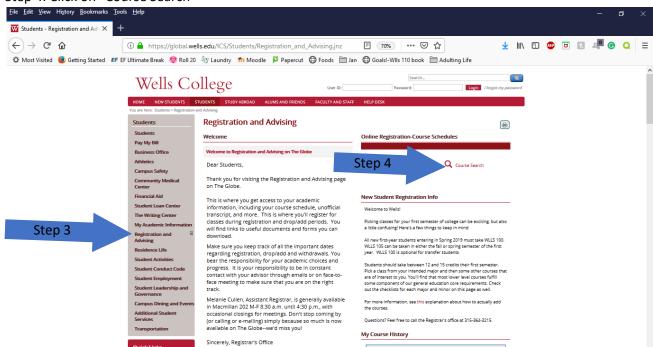# How to register for classes at Wells.

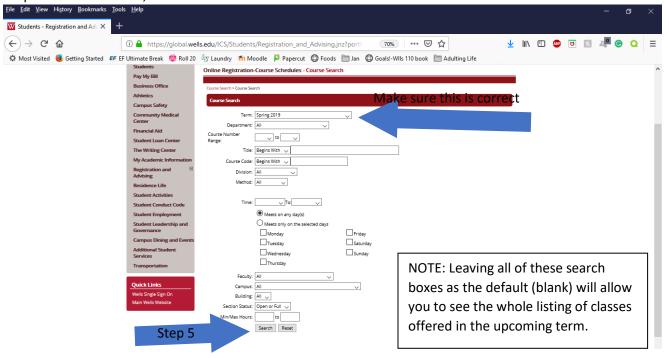Step 1: Go to global.wells.edu and login

Step 2: Go to the Students Tab



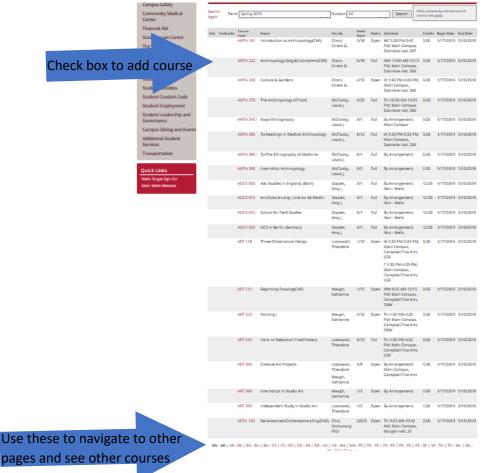Step 3: Go to the Registration and Advising Page

Step 4: Click on "Course Search"

Step 5: Be sure to select the correct "Term." In this case, you will need to select "Fall 2022" from the drop down menu. Then, click "Search."



Step 6: Add the courses you want to take. Check the box in the "Add" column. You can click on the course code for more information about the course. The "Status" tells you if the course is open or full and "Seats Open" tells you how many seats remain in the class. If a class is full, adding it will give you the option to "add to the waitlist" and will inform you what position you are on the waitlist.

Step 7: First year students need to add one section of **WLLS 100.** Add any section that fits in your schedule, they are all the same course. Students should add 3-4 other courses within their inteded major, general education courses, or elective courses. See the list of general education requirments here, the list of courses that meet those requirements here. If you need help choosing courses, feel free to email registrar@wells.edu.

All students must take 12 credits to be considered full-time and should *average* 15 credits each semester.

## Welcome to Wells!