



Wells College

**Wells in Florence
College Permission Form**

Tel: (315)364-3291 • Fax: (315)364-3257 • E-Mail: florence@wells.edu

Name: _____ Home institution: _____

I. This portion of the form must be filled out and signed by the appropriate officer(s) at the student's home institution:

Academic approval:

- 1. Is the applicant in good academic standing at your institution? Yes No
- 2. What is the minimum number of credits the student must take while abroad? _____
- 3. What is the lowest acceptable grade in order to be considered for transfer credit? _____

Disciplinary approval:

- 4. Has the student been found responsible for any behavioral or academic misconduct at your institution resulting in disciplinary action such as warning, probation, suspension, expulsion, or other sanction? Yes No

If yes, please submit a statement indicating the date(s) and nature of the infraction(s), the sanctions imposed, and the dates the sanctions were completed.

- 5. Does the applicant have official permission to participate in the Wells in Florence Program? Yes No

Officer's signature _____ Date _____

Printed name _____

Officer's title _____

Officer's e-mail address _____

II. This portion of the form must be filled out and signed by the student:

Have you been convicted of a misdemeanor, felony, or other crime? Yes No
(If your criminal record has been cleared of this conviction, you may answer NO.)

Please note: if your home institution checked "yes" to question number 4 above, you must submit a separate document to us, explaining the date(s) and circumstances of all incident(s), the disposition of the incident(s), and what you learned from the incident(s). If you have attended another institution and had a disciplinary record there, you must submit the disciplinary record information from the previous institution as well.

Student's signature _____ Date _____

**Please submit the College Permission Form to:
Wells in Florence Program
Wells College, 170 Main Street, Aurora, NY 13026
May be sent electronically to: florence@wells.edu**