

**Minutes of the March 25th, 2015 Meeting of the
Educational Policy Committee (EPC)**

Present: Professor Linda Lohn (Chair), Professor Susan Wansor, Professor Niamh O' Leary, and Student Representative Leslie Green '17.

- Professor Lohn called the meeting to order at 3PM.
- The minutes of the 3/18/2015 EPC meeting were approved as amended.
- Niamh will send the notice of motion concerning the incomplete policy to the Director of Academic Advising & Success and to the Secretary of the Faculty.
- We discussed the parts of the faculty manual that concern courses graded S/U and courses taken pass/fail.
 - We agreed on some minor wording changes that will align this part of the faculty manual with current practice.
 - Students aren't currently allowed to take a course pass/fail for their major, and we agreed that this was appropriate and to let this policy stand.
 - We decided that the current policy of allowing a student to take one 100 level course for the minor as pass/fail should be changed. This makes our policy for the major consistent with our policy for the minor. Also, it seems ill-advised for a fundamental 100 level course in a minor field of study to be taken pass/fail. Niamh will prepare and circulate a notice of motion reflecting the above proposed changes.
- We talked about assessment of the academic program, focusing on likely obstacles around campuswide compliance. Ideally EPC will help engage faculty in the assessment process, provide information, point to resources, and provide feedback. It's challenging to assess the programs we have because they represent such a diverse variety of fields of study. In order to help get the assessment process on campus back on track, we should get on the agenda for the April faculty meeting.
- The meeting adjourned at 4:00PM

Respectfully submitted,

Niamh O' Leary