

EPC 9/6/17

Present: Provost Speaker, Professors Cummins, McClusky and Waugh

Meeting called to order by Chair Katie Waugh @ 4PM.

1. The committee approved the Minutes for last week
2. Professor McClusky volunteered to serve as the EPC Representative to the Committee on Academic Affairs of the Board of Trustees.
3. EPC will hold further discussion about what the role of the budget representative to the Administration entails. Past EPC Chairs and members do not remember having such a representative. Provost Speaker will discuss what that role might be with President Gibraltar for further discussion next week.
4. The Committee voted to discontinue the policy of an A+ grade adding .3 to a student's GPA. Current policy has an A+ earning 4.3. The committee voted to not change the grading block. Chair Waugh will provide the committee with a draft of language for further discussion next week. The committee will refine the language to replace what currently exists in the Faculty Manual and the Catalog if the Faculty vote to accept this change.
5. Currently policy places the deadline for a student's request to take a class Pass/Fail at two weeks after classes have started. ASAA has asked EPC to review this policy. The committee chair will reach out to ASAA for more information and data about their concern, the faculty members of the committee will reach out to their Divisions to ask faculty opinion and experiences with Pass/Fail deadlines. The committee will pick up this discussion later in the month.
6. ASAA has requested that EPC review the Independent study policy. Specifically, the concern lies in the fact that current policy allows a student to request an IS at any time during a semester. The suggestion is that there should be a clearer deadline.
 - a. Discussion led to the topic of the definition of an Independent study (IS). The committee recognized that faculty and students in practice engage in two types of IS: some ISs are newly created courses and others are existing courses offered when a student may face a conflict. This second kind of IS the committee refers to as "Directed Readings."
 - b. The committee decided to make a clear distinction between the two and develop a student request form specific to "Directed Studies" as one does not currently exist.
 - c. The committee chair will seek information from ASAA and the Provost, as the Chair of Curriculum Committee, will seek information from Curriculum Committee regarding the kinds of information these committees might find helpful on a request form might ask of a student.
 - d. After EPC makes this distinction between the two types of IS, they will again take up the issue of deadlines.
7. Meeting adjourned at 5:05

