

Educational Policy Committee

April 4, 2018

Present: Professors Desmond Cummins and Katie Waugh (Chair), Provost Cindy Speaker

Meeting Began: 12:15pm

1. Minutes from March 28 approved as presented.
2. Review of General Education Policy change proposal: Curriculum committee has endorsed the proposal, with recommendation for clarification in wording.
 - The committee will share this with the faculty during the April Faculty Meeting, and while this will not serve as a notice of motion (given that one is not formally needed), we will introduce this as an announcement, with a vote to take place during May faculty meeting.
3. Review of Assessment:
 - A. The committee identified the need to determine faculty comprehension/buy-in with two interrelated concerns: The abstract "spirit" and purpose of Assessment in general, and/versus Wells' specific procedures for doing so.
 - B. The committee worked to define questions to constitute a survey to be sent to faculty
 - C. Committee discussed need for flexibility in Assessment work, and will use on-going review and survey results to determine how programs may begin to develop their own assessment formats and procedures.
 - D. Determining Assessment Review Procedures:
 1. Each faculty committee member will read all assessment documents from an other's division. Collectively, we will track any prevailing themes, concerns, or procedural misunderstandings. Findings will be collected on a shared Google Doc. This work will be due for discussion during the April 26 meeting, and will be further summarized to Faculty at large during the May faculty Meeting.
 - Review assignments: Desmond — Arts & Humanities; Laura — Natural & Mathematical Sciences; Katie — Social Sciences
 2. A voluntary "Assessment Q&A" Session will be held for faculty. This will be particularly directed towards new faculty, but will be open to anyone. Date TBD.
 3. A self-evaluation tool may be developed, to encourage programs' comprehension with the function of Assessment, and whether they are using effective methods to evaluate student learning.
4. Following Meeting: Return to discussion of Last Semester in Residence policies.

Meeting Adjourned at 1:13pm.

Respectfully Submitted,

Katie Waugh