

Educational Policy Committee (EPC)

April 22, 2015

Present: Provost Cindy Speaker, Professors Linda Lohn, Niamh O'Leary and Susan Wansor;  
Student Representative Leslie Green '17

The meeting began at 2:00 p.m.

1. Minutes from April 15<sup>th</sup> were approved.
2. Elections
  - Elections were held to fill the Student Representative vacancy for the 2015-2016 academic year.
  - Faculty committee elections are being held to fill the faculty vacancy.
3. Calendar
  - Options C and D were discussed.
  - The committee approved Option D (Please see attached Attachment A).
  - Cindy Speaker will share the proposed calendar with Academic and Student Life staff.
  - Linda Lohn will share the proposed calendar with the faculty members who brought the original concern to the committee.
  - Niamh O'Leary will put it on the September faculty meeting agenda as new business.
4. Courses Counting Toward the Sustainable Community Curriculum
  - Courses may count for only one Sustainable Curriculum requirement.
  - Catalog change – In the catalog under Academic Requirements a change will be made to the Note at the end of the College Requirement section. The Note will now state the following:
    - i. Note: Students should carefully plan when they will complete all requirements for their degree. An up-to-date list of courses that fulfill the college requirements can be found on the Registrar's page on the Globe. **Each course counted toward the Sustainable Community Curriculum can fulfill only one Sustainable Community requirement.** Students who delay completion of college requirements until their senior year risk taking longer than the expected years in residence at Wells to complete their degree. The Registrar will evaluate transfer students' files on case by case basis in order to determine remaining college requirements.

- Cindy Speaker will forward the information to the Registrar and the Director of Academic Advising.
  - Some courses have been approved for more than one area of the Sustainable Community Curriculum. This is a curricular issue. Cindy Speaker will bring the issue to Curriculum Committee.
    - i. Are the courses doing what they say they are doing?
    - ii. What evidence do we have that they are meeting the outcomes stated for CML, LGI and CAR courses?
    - iii. EPC recognizes that this is also an assessment issue that needs to be addressed as part of the assessment plan.
5. Board of Trustees Meeting
- Niamh O’Leary will represent EPC at the Board of Trustees Meeting on May 1<sup>st</sup>.
6. The meeting adjourned at 3:02 p.m.

Respectfully submitted,  
Susan Wansor

Attachment A

Alternative Calendar – The proposed calendar will only be used when the Wells start date and MLK Day fall on the same day.

<b>Alternative Calendar</b>		
	Day	Sp 2019
Returning/New Students Arrive	Wednesday	1/16
Classes Begin	Thursday	1/17*
<i>MLK Day (No Classes)</i>	<i>Monday</i>	<i>1/21</i>
Spring Break	Sat. – Sun.	3/9-3/17
Honors Convocation	Wednesday	5/1
Classes End	Thursday	5/2
Study Days	Fri. – Sun.	5/3-5/5
Final Exams	Mon. – Fri.	5/6 – 5/10
Senior Grades Due	Monday	5/13
Commencement	Saturday	5/18
<i>Memorial Day</i>	<i>Monday</i>	<i>5/27</i>

\*1/17 is on a Monday schedule  
36 days before break

One concern with Options C and D is that seniors have an extra day added to senior week.

There are a couple of options to alleviate this:

1. Make Friday, May 3<sup>rd</sup> a make-up day for classes. Then have study period from Saturday – Monday and finals from Tuesday to Friday.