

Educational Policy Committee (EPC)

March 19, 2014

Present: Professor Linda Lohn, committee chair, Professors Ted Lossowski, Lauren O'Neil, Susan Tabrizi, and student representative Shane Puskar.

The meeting was called to order at 10:35 am.

1. The minutes from March 5, 2014 were discussed and approved with one typo correction.
2. The committee continued discussion on the College's Periodic Review Report Process regarding what we see as the College's major challenges and/or opportunities in the next five years.
3. Retention. EPC's initiative regarding the new schedule of classes will give students more opportunities to take classes that they were unable to do so previously due to conflicts. It was also recommended that the Henry Wells Scholars events along with other admissions academic fair events be more professional and marketed better.
4. Keeping and holding on to a healthy Faculty. Faculty need to have a reasonable workload and the resources to do their jobs. Computer maintenance needs improving as many faculty struggle during lectures with faulty equipment. There needs to be more attention to detail in the maintenance of this equipment. As we move forward, we will need additional professional development recourses as we are asked to contribute in additional areas.
5. Adjuncts. As faculty in various departments have retired and or left the college, the reliance on adjuncts has had a number of negative effects on programs and full time faculty. Many departments find it next to impossible to find qualified adjuncts due to our location and what the college is willing to pay them. This makes it difficult for full time faculty to have enough lead-time to know what they will be required to teach if an adjunct cannot be found. In addition, this has also resulted in having to cancel classes that students have already signed up for. Replacing full time faculty with adjuncts has put more administrative responsibility on the existing full time members of departments.

The meeting adjourned at 11:32 am.

Respectfully submitted,

Theodore Lossowski