

Educational Policy Committee (EPC)

January 26, 2017

Present: Professors Kristina Blake, Susan Wansor (Chair), Katie Waugh; Student Representative Amelia Flint '17; and Provost Cindy Speaker

The meeting began at 4:28 p.m.

1. Minutes from 12.8.16 – approved as presented.
2. Minute-Taking Duties – Members signed up for dates throughout the semester (see below)
3. Position Requests – The Committee discussed the one position request received (in Spanish). The Chair will draft the Committee's recommendation and forward to the Advisory Committee.
4. Agenda items for the semester – The Committee grouped the topics for discussion into two categories – high and low priority. High priority items include:

- Assessment Plans
- Academic Calendar
- Wednesday Class Schedule
- Double Dipping

The low priority items include:

- Grading Policy (A+)
 - Pass/Fail Course Option Deadline
 - Independent Study Deadline for 3 credit courses
 - Online Courses
5. General Education Proposal -- The Committee will return its attention to the general education curriculum proposal once it has received all the feedback from the community. Faculty feedback is due February 1 and student feedback February 9. In addition it will consider policy issues regarding students' progressing through the curriculum (when courses must be completed) and whether the curriculum should be included in the Faculty Manual. The revised curriculum will be presented in a clickable document which Katie volunteered to create.
 6. Assessment Rubrics – Cindy distributed an example of a program assessment rubric used by another institution which she learned about at the Middle States Annual Conference in December. She also spoke about a curriculum mapping presentation that might be helpful for faculty as a professional development opportunity.
 7. Wednesday Class Schedule – The Committee began its consideration of the Wednesday Class Schedule. The discussion is to continue next week.

The meeting adjourned at 5:35 p.m.

Respectfully submitted,

Cindy Speaker, Provost and Dean of the College

Minute-taking Duties Spring 2017

Jan 26 Cindy

Feb 2 Kristy

Feb 9 Amelia

Feb 16 Katie

Feb 23 Cindy

Mar 2 Susan

Mar 9 Susan

Mar 16 No Meeting – Spring Break

Mar 23 Katie

Mar 30 Kristy

Apr 6 Amelia

Apr 13 Cindy

Apr 20 Katie

Apr 27 Amelia

May 4 Susan