

## **Educational Policy Committee (EPC)**

Aug. 30, 2017

Present: Professors Desmond Cummins, Laura McClusky, and Katie Waugh (chair); and Provost Cindy Speaker

The meeting began at 4:00 p.m.

1. Discussion of Committee's charge
  - Faculty Manual description
  - EPC's role in Administration's budgeting procedures (Laura will learn about the history of this policy)
2. Review and explanation of pending priorities and on-going work, as listed in May 2017 by 2016-2017 committee chair, Susan Wansor:
  - Assessment Plans
  - Grading and GPA Policies for grades of A+
  - Pass/Fail course cut-off date
  - Independent Study proposal deadlines (for 3-credit courses)
  - Faculty position request timelines
  - Faculty workload
  - Policies related to potential online courses
  - Final Exam policies, as related to seat time requirements and Faculty Manual policies
  - Last Semester residence requirement
  - Fall Semester schedule
3. Additional priorities identified:
  - Middle States Self-Study Input
  - December completers, and policies related to timeline for conferring of degrees
  - Distinction in the Major
4. Discussion of Committee Roles
  - Established minute-taking schedule (see attached)
  - Elected Katie Waugh as chair
  - Discussion of duties associated with representative to Committee on Academic Affairs of the Board of Trustees. Confirmation of this representative to take place during Sep. 6th meeting.
5. Committee procedures
  - Confirmed permanent meeting time: Wednesdays, 4:00 - 5:00 p.m.
  - Katie will set up an updated Moodle page
6. Homework: Consider policies on Grading and GPA calculation, specifically regarding grades of "A+" (review comparison schools' policies).

Meeting adjourned at 5:10 p.m.

Respectfully Submitted,  
Katie Waugh

## **Meeting Minutes Schedule for Fall 2016**

8/30: Katie

9/6: Laura

9/13: Des

9/20: Cindy

9/27: Des

10/4: Katie

10/11: Laura

10/18: Cindy

10/25: Katie

11/1: Laura

11/8: Des

11/15: Cindy

11/22: (No Meeting: Thanksgiving)

11/29: Katie

12/6: Cindy