

Educational Policy Committee (EPC)  
September 4, 2013

Present: Professors Linda Lohn, Ted Lossowski, Lauren O'Neil, Susan Tabrizi, and Provost Cindy Speaker

The meeting began at 10:35 a.m.

1. The Provost shared that the Committee was still awaiting the election of its student member. That should be occurring this week or next week.

2. Minute-taking duties

Committee members signed up for minute-taking duties. Schedule as follows:

Sept 4 Cindy

Sept 11 Susan

Sept 18 Lauren

Sept 25 Ted

Oct 2 Cindy

Oct 9 Susan

Oct 16 Lauren

Oct 23 Linda

Oct 30 Ted

Nov 6 Susan

Nov 13 No Meeting (CSE Day)

Nov 20 Lauren

Nov 27 No Meeting (Thanksgiving)

Dec 4 Linda

Dec 11 Cindy

3. Committee Chair

Linda Lohn was elected as the chair of the Committee.

4. Faculty Representative to the Board of Trustees

Susan Tabrizi volunteered to be the EPC representative to the Academic Affairs Committee of the Board of Trustees.

5. Minutes from May 6, 2013 meeting

Motion made and seconded to approve the minutes. Motion carried.

6. Discussion of the Committee's work for the semester

The Committee discussed what it saw as the major components of its work this semester. Topping the list is finalizing the institutional goals and learning objectives document. The goal is to have it considered at the October 8<sup>th</sup> faculty meeting. For that to occur, members agreed that the Committee's work should be completed by September 25<sup>th</sup>. Review of the assessment reports submitted last year while important is work that informs the Committee as to global issues that should inform or affect policy (rather than evaluating the quality of the assessment work of the programs) should not require extensive Committee time. The group discussed the initiative ideas that rose to the top at Day for Faculty (these included an Education major with dual certification, an Institute for Environmental Sustainability, further developing Business with a minor and additional programming, a Media Arts

program, a Pre-Health program, and summer programs) and the Committee's role in the development of these. It was agreed that given their curricular nature, Curriculum Committee more than EPC will be taking the lead in developing working groups and shepherding the projects. The Committee revisited the draft revised absence policy it worked on at the end of last year. From its discussion, members concluded that the policy does not solve the conflicts which are the result of a structural problem that exists with our course schedule. The Committee agreed to take on the work of the schedule as its second priority seeing this work as its purview and not Curriculum Committee's. The Committee recognized that its third task should be work related to the Sustainable Community third and fourth year seminars.

7. Homework for next week

- a. Review the latest draft of the institutional goals and learning objectives
- b. Bring information on the class schedules of other institutions

The meeting adjourned at 11:35 a.m.

Respectfully submitted,  
Cindy Speaker, Provost and Dean of the College