



Wells College **Course Withdrawal Form**

This form is to be used when a student needs to withdraw from one or more courses AFTER the drop/add period has ended. Course withdrawals after the drop/add period will receive a grade of "W" until the end of the withdrawal period (end of the ninth week of classes). Seven week course withdrawal period ends at the end of the 5th week of classes within the 7 weeks.

This form is NOT to be used for official withdrawals from Wells College.

Students must acquire ALL necessary signatures prior to submission to the Office of the Registrar (Macmillan 202).

PLEASE PRINT

Step 1: Student & Course Information

Student ID# _____ Last Name: _____ First Name: _____

Semester/Year (choose one): Fall 20 _____ Spring 20 _____

Course Prefix	Course #	# of Credits	Instructor's Signature (Acknowledgement purposes only)	Last Date of Attendance
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_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

of Credits remaining after withdrawal: _____

(International students must maintain 12 credits)

Step 2: Acknowledgement – all signatures required, unless otherwise indicated

I have met with Financial Aid and understand any implications withdrawing from above course(s) has on my financial aid.

Financial Aid Signature: _____ Date: _____
(if applicable)

By my signature, I recognize my responsibility to read, understand, and abide by the rules and procedures in the Wells College Catalog.

Student Signature: _____ Date: _____

Advisor Signature: _____ Date: _____