

Advising Seniors

Graduation Requirements:

Each student should have filled out and submitted the “Advising Checklist” from the registrar’s office and attached a degree audit at the beginning of the senior year. This must also be done in January upon returning for the spring semester. This list ensures students are on track to meet all graduation requirements. Please contact the Registrar’s Office with any questions

Degree Expected

Students with senior standing may participate in Commencement activities as “degree expected” if all requirements for the major and at least 114 semester hours have been completed. Such students would be expected to complete the remaining work by the end of the calendar year

Declaring a minor:

- A student wishing to declare a minor must do so no later than the last day of classes of the first semester of senior year.
- The paperwork can be found on the Globe or at the Center for Academic and Career Advising
- Bring the Minor Declaration form to the Office for Center for Academic and Career Advising
- An overall GPA of 2.0 or better must be earned in courses used toward the minor

No more than 50% of the semester hours applied to the minor by also be applied to the major

Reminders on Add/Drop Policy:

- Students with sophomore standing or higher who wish to take 18.5 to 21 semester hours in one semester, must file a petition with the Registrar’s office. Students may not enroll in more than 21 semester hours in one semester.
- A course can be added within the first 10 class days of each semester, however, after five days the student requires permission of instructor.
- A course may be dropped (with no record on the transcript) through the 10th days of classes (the 5th day for 7-week classes).
- After the add/drop period ends, a student may withdraw from a class through the 9th week of classes by using the withdrawal form- a ‘W’ will appear on the transcript for that course
- After the 9th week of classes, and before the end of classes a student may petition to withdraw from a class and will be granted either a ‘W’ for withdraw or a ‘WF’ for withdraw failing depending on grade.

Students must meet with their major advisor/s during advising week in order to be cleared on the globe for course registration.

Extra reminders:

- Athletes must register for their sport in the semester that it's played.
- Juniors and higher must register for at least 2 credits (80 on-site hours) if doing an internship to meet the Experiential learning Gen Ed Requirement

Remember: The most accurate source of academic information is the course catalogue for the student’s year.