

2019-9-24

Attending: Professor Laura McClusky, Assistant Professor Patti Goebel, Assistant Professor Lindsay Burwell, Provost and Dean of the College Cindy Speaker

Meeting was called to order at 11AM

- We discussed changing the time for the EPC meeting to Thursdays at 11AM.
- Minutes were accepted with changes.
- Completed our discussion of the position requests:
 - o **English:** EPC is recommending the one year Visiting Assistant Professor position, but there are a few questions the committee had about the position. These questions include:
 - How is the search being organized?
 - How many more years can Shilo continue teaching in a visiting assistant professor position?
 - o **Philosophy:** EPC is recommending the one year Visiting Assistant Professor position, but there are a few questions the committee had about the position. These questions include:
 - Who is going to organize the search and determine the classes that will be offered by this person?
 - Where will this person be housed?
 - This situation is one example of why EPC should be able to request or make suggestions to position requests. This is something to think about for the Academic Master Plan. If EPC had the ability to make position requests, they could propose strategies to combine needs between programs across the curriculum.
 - o **Spanish:** EPC is recommending a one year Visiting Assistant Professor position. To our knowledge the new tenure-track person was hired but will start in the Fall of 2020. The committee thought this future tenure-track hire should have input on who serves in the Visiting Assistant Professor Position since they will be redesigning the curriculum.
 - o **Studio art:** EPC recommends a one year Visiting Assistant Professor Position with the opportunity to renew to a two-year position, as requested.
- **Academic Master Plan Discussion:**
 - o We continued our discussion on what is an academic master and what is the role EPC plays in organizing this plan and the initial people involved in building a rough starting document.
 - o We discussed the Academic Master Plan document Laura sent out and started to think about how to flesh out the document.
 - o We started thinking about who should be involved in the beginning stages of building this plan. People who were considered along with the issues they would address in the Academic Master Plan document are listed below. Policies around these issues and program development should be rooted in our mission statement, vision statement, and values statement.
 - Coordinator of Student Equity and Inclusion Initiatives and someone from PACDEI
 - Academic Master Plan addresses campus diversity needs
 - Faculty diversity development and training
 - Implementation of diverse student programs
 - Plan for hiring to increase diversity of the pool
 - Example of what needs to be sorted out: How is someone chosen to be on HEDs?
 - Dean of Students
 - Student policies
 - Student activities
 - Community court
 - Student experience
 - Provost and Dean of the College
 - Provide budget information
 - Oversee the pieces of the project are organized and coming together
 - The Educational Policy Committee
 - Prioritization
 - Hiring according to prioritization

- Advisory Committee
 - Faculty development
 - Faculty concerns
 - Faculty evaluations
 - Tenure process
 - Retaining faculty
- Vice President for Enrollment Services
 - Report of general admissions trends
 - Retention
- In addition to talking about who might be involved, we also started to think about what this document might look like.
 - EPC envisions the Academic Master plan made up of two documents. The first being a policy document, similar to the faculty manual, and a document focused on implementation, assessment, and measuring process.

Meeting adjourned at 12:25PM

Respectfully submitted,
Lindsay Burwell, Secretary pro tempore